

Library Director Search Committee

Wednesday November 4, 2015 3 pm

First meeting of the committee

All 5 members present: LAL Board of Trustees: Beth Burton, Ann McCann, Lee Thomas; Board of Selectman, Ed Watson; Community member; Mary Lou Costello.

Quorum is 3.

Election of chair and secretary: B Burton made motion for A McCann for chair. Seconded E Watson, unanimously approved. A McCann made motion for B Burton for secretary. L Thomas seconded, unanimously approved.

Priority – hire Interim Director. Ad created for posting as soon as possible. B Burton to work with D Demboski Personnel Director before posting for Town, Library, MBLC, and Simmons job boards.

Director Job description – ML Costello will work on revising to condense and combine for committee review 11/12/15

Discussion started how to review the candidates. Chart of primary qualifications/skill/experience presented by B Burton from last round of Library Director search committee with a few revisions.

All will take home and bring back ideas for 11/12/15 meeting.

Adjourned 4:35

Next meeting: Thursday November 12, 2015 3:00 pm Library Meeting room

Tentative Agenda: Approval of Minutes 11/4/15; Review applications for Interim Director- possibility of executive session to discuss candidates; Discussion of interview process; Review process for other library staff search; Correspondence; Other

Respectfully submitted,

Beth Burton committee secretary

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